VALHALLA FIRE DISTRICT

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: Records Access Office – Valhalla Fire District

I hereby apply to inspect or obtain a copy of the following record:

_____

_____ _____

Signature Date

_____ _____

Representing Phone Number

_____

_____

Mailing Address

_____

For Fire District Use Only

( ) Approved ( ) Copy Attached ( ) Copy Will be Provided in 20 Days ( ) Copy will be Provided in _____

Denied for the following reasons:

( ) Confidential disclosure
( ) Part of investigative files
( ) Unwarranted invasion of privacy
( ) Record of which the Fire District is legal custodian by cannot be found
( ) Record is not maintained by the Fire District
( ) Exempted by statute other than the Freedom of Information Law
( ) Other (specify) _____

_____ _____ _____

Signature Title Date

NOTICE: YOU HAVE THE RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE BOARD OF FIRE COMMISSIONERS' COUNSEL BY CONTACTING: William Young, Counsel
PO Box 309
Guilderland, NY 12084
518-456-6767

The Board of Fire Commissioners' Counsel must decide the appeal in writing within seven (7) working days of receipt of an appeal. I hereby appeal:

_____ _____

Signature Date