

The Regular Monthly Meeting of the Board of Fire Commissioners for April 12, 2023

The regular monthly meeting of the Board of Fire Commissioners for April 12, 2023 was convened by Chairman Ciancio at 7:30pm.

Pledge to the flag and a moment of silence were held for members of the military, and firefighters.

In attendance was Chairman Ciancio, Comrs. McCarthy, Bonanno, Assistant Chief DiPrinzio and Secretary-Treasurer Ciancio.

It was moved on a motion made by Comrs. McCarthy/Bonanno to accept the regular monthly meeting of the Board of Fire Commissioners for March 8, 2023. MC.

Correspondence: none

TREASURER'S REPORT

CHECKS:

7077	Kristen Ciancio	\$2,898.36
7078	Kristen Ciancio	2,898.36
7079	KD Systems, Inc.	4,040.00
7080	Con Edison	861.58
7081	Verizon	57.98
7082	Verizon	151.96
7083	Cablevision	213.33
7084	Comptroller	797.74
7085	AAA Emergency Supply	4,856.22
7086	American Express	119.99
7087	AT&T Mobility – FirstNet	536.31
7088	Fernanda DeCampos	100.00
7089	DeLage Landen Financial	189.00
7090	Emergency Responder Products	4,247.95
7091	Garrison Fire & Rescue	424.06
7092	Hawthorne FD	1,433.26
7093	Hudson Valley Fire	758.34
7094	Hummel & Butler CPAs	765.00
7095	KD Systems, Inc.	4,040.00
7096	M. Felice Landscaping	180.00
7097	McNeil & Company	21,425.68
7098	Mt. Pleasant Highway Department	697.17
7099	Mt. Pleasant Water Department	38.35
7100	MTA Metro North	3.00

7101	NFPA	175.00
7102	NYS DOT	100.00
7103	Open System Metro	525.00
7104	Partners in Safety	334.00
7105	Receiver of Taxes	1,160.72
7106	Security World	270.00
7107	Staples	71.11
7108	Richard Thomas	350.00
EFT	US Treasury	2,984.76
EFT	NYS Department of Taxation	641.40
EFT	Combined Life Insurance – Tom Fox	182.00
		<hr/> 58,527.63

FINANCIAL REPORT:

Balance Forward	\$ 24,819.22
Deposits	\$ 176,072.00
<u>Vouchers</u>	<u>\$ 61,075.63**</u>
Closing Balance	\$ 139,815.59**

STATUS OF ACCOUNTS:

Regular Checking	\$ 139,815.59
Fire District Money Market	\$ 138,049.45
Capital Reserve Checking	\$ 6,583.10
Capital Reserve Money Market	\$2,743,594.38
Building Reserve Money Market	\$ 421,669.06
<u>Repair Reserve Money Market</u>	<u>\$ 424,038.53</u>
TOTAL:	\$3,873,750.11

SERVICE AWARD PROGRAM:

Service Award Program – DBC	\$1,174,385.55
Service Award Program – DCP	<u>\$ 334,313.14</u>
TOTAL:	\$1,564,852.22

**inclusive of February 2023 statement information that was not available for the March 2023 meeting

TRANSFERS:

Capital Reserve Fund MMkt Account #8388575 to	
Capital Reserve Fund Checking Account #8388614	\$ 55,000.00

It was moved on a motion made by Comrs. Bonanno/McCarthy to accept as read the Treasurer's Report, the bills submitted for payment be approved, and transfers executed.

MC. Chairman Ciancio abstained from voting on check #7077 and 7078 as this is his daughter.

SECRETARY'S REPORT

Secretary Ciancio reported new member procedures must be followed to avoid confusion; still have not received applications requested last month for previous members voted into the Department; received \$1,555 refund for Cancer Bill policy; completed and submitted worker's comp renewal for insurance company; sexual harassment policy must be updated per PESH consultation; spoke to Joel Benedict about \$13,000 quarterly increase for the general liability insurance; met with NYS Archivist Maria McCashion on records management and grants; received resume from grant writer who could assist with writing a records management grant in 2024; researching more cost effective, user-friendly, web based LOSAP reporting programs – none will have the ID printing or voting modules – can be grant funded; sent information to the Town on members qualifying for pool passes; requested a motion for Resolution #80 – NYS Real Property Tax Law; discussed the importance of receiving all district/department issued equipment when a member is no longer in the department as it is costly to replace; requested a motion to publish a legal notice for audit services 2023-2028; received member LOSAP statements and annual report; reminded officers they must review attendance sheets for accuracy before submitting; Target Solutions online training module renewal received – it will not be renewed; received email from Max Casalbore on behalf of McNeil & Co. that the Risk Management study has not yet been completed – I let her know that was due to the consultant not following up with further questions to be answered or information requested.

It was moved on a motion made by Comrs. McCarthy/Bonanno to accept the Secretary's report. MC.

CHIEF'S REPORT

It was moved on a motion made by Comrs. McCarthy/Bonanno to accept the Chief's report for April 2023. MC. Activity report for March 2023: alarms 31 for 257 hours; 2 drills for 81 hours; 2 meetings for 68 hours; 4 training for 54 hours; misc. 9 for 102.5 hours. Total hours: 562.

In the absence of Chief McGuinn, Assistant Chief DiPrinzio reported that Mini-Attack 1 is in service as members received training 4/11; running a trial of the Zello app; I Am Responding program will provide and update to include Rapid SOS; attended meeting on the Kensico Dam Fireworks to be held on 7/3; the department will participate in a Live Burn drill with Thornwood FD and Chappaqua FD at WCFTC; FAST was called to Bedford but cancelled en route.

Comr. Bonanno inquired about a band for the Memorial Day Parade.

COMMITTEE REPORTS

Comr. Bonanno reported he will talk with McNeil & Co. at the AFDSNY Meeting concerning the increase; will review the dental & vision insurance coverage for members over 75 who do not qualify for the accident insurance policy; will work with Comr. Sciliano on the open PESH items to be addressed from the consultant report.

Comr. McCarthy reported E84 leak was repaired; per 2483 would like to purchase brush fire brooms, rakes and chap for members using chain saws; requested a motion to get a survey of the property in order to put in a driveway behind the building; siren has not yet been installed as they are waiting on a pole for it; will handle purchasing the door prop – looking at various vendors for the best price.

Chairman Ciancio reported physicals for members will be provided on-site on 2 weeknights and 1 weekend day during October – members will still be able to see their own doctor, WP Hospital Associates or Partners in Safety if they want to; resolution and qualifying member names will be submitted to the Town for the tax break;; cost of a full set of gear is now \$5,827 – will look in to purchasing a new washing machine that can handle more than 1 set at a time and is NFPA compliant; working with Chiefs on radio issues at Grasslands; spoke to Comr. Wishnie who was unaware about the bus depot at Grasslands and that there are electric busses being housed outside the building due to fire concerns – a walk-thru was requested.

There was a discussion on radio testing at Grasslands.

It was moved on a motion made by Comrs. McCarthy/Bonanno to adopt Resolution 80 – NYS Real Property Tax Law. MC.

It was moved on a motion made by Comrs. Bonanno/McCarthy to have the property surveyed for the purpose of putting in a driveway behind the building at 330 Columbus Avenue. MC.

COMMENTS FROM THE FLOOR

- Eugene Bratton discussed the ongoing water issue in Valhalla Park – a lengthy discussion followed.

With no other business to come before the Board of Fire Commissioners, it was moved on a motion made by Comrs. Bonanno/Sciliano to adjourn the meeting at 8:29pm. MC.

Respectfully submitted,
Kristen Ciancio
District Secretary-Treasurer